

**LIST OF THE CERTIFICATES AND DOCUMENTS**  
**TO BE SUBMITTED BY THE CANDIDATES ADMITTED TO THE**  
**MMS COURSE (2018–19)**

The students who will be allotted Welingkar Institute for MMS course shall produce the following certificates in **ORIGINAL** and **2 SETS OF PHOTOCOPIES** duly attested. No fees will be accepted and No admission will be granted without fulfilling the aforesaid requirement.

**I. LIST OF DOCUMENTS : (Documents should be verified with Facility Centre stamp, wherever applicable)**

|     |  |
|-----|--|
| 1.  | Internet Copy of Allotment Letter issued by DTE  |
| 2.  | Admission Acceptance Receipt issued by ARC   |
| 3.  | Written Test Identity Card   |
| 4.  | Final Score Card - CMAT / CAT / MAT / XAT / ATMA / MH-CET / GMAT   |
| 5.  | General Undertaking, Anti Ragging Affidavit from Parent & Student  |
| 6.  | S.S.C. or Equivalent Mark-list   |
| 7.  | H.S.C. or Equivalent Mark-list   |
| 8.  | Degree Mark-lists of all semesters   |
| 9.  | Degree Certificate (Issued by the University)  |
| 10. | Gap Certificate in prescribed format (Affidavit on stamp paper of Rs.100/-) *  |
| 11. | Birth Certificate issued by Municipal Corporation  |
| 12. | Caste Certificate (For Reserved Category candidates) *   |
| 13. | Caste Validity (For Reserved Category candidates) *  |
| 14. | Non-Creamy Layer Certificate valid upto 31 <sup>st</sup> March 2019 *  |
| 15. | Income Cert. issued by Tahasildar for SC, ST, NT, VJ, DT, OBC, SBC & EBC students  |
| 16. | Proof of Minority *  |
| 17. | 1. TC / Leaving Cert. from last attended college (for candidates graduated from University of Mumbai) /<br>2. Migration Cert. (for candidates Graduated from other than University of Mumbai)  |
| 18. | Certificate of Indian Nationality (Domicile Cert./Leaving Cert./ Indian Passport / Birth Certificate (wherein nationality is mentioned as "Indian")  |
| 19. | i) Type-A – Domicile Cert./Birth Cert./Leaving Cert. specifying place of birth within Maharashtra<br>ii) Type B - Domicile Certificate(Candidate / Father / Mother)<br>iii) Type C - Proforma A, Transfer Order, Joining Letter<br>iv) Type D - Proforma B-1/B-2, Transfer Order, Joining Letter<br>v) For candidates from Maharashtra and Karnataka disputed Border Area – Proforma – G1/G2 |
| 20. | For J & K Category- a) Allotment Letter issued by DTE<br>b) Proforma J / K / L (as applicable)   |
| 21. | Permanent Disability Certificate issued by the Competent Authority   |
| 22. | UID Aadhar Card  |
| 23. | Medical Fitness Certificate in the Institute's prescribed format   |

\* If applicable

**Link for filing Antiragging affidavits online through the following sites-**

[www.antiragging.in](http://www.antiragging.in) / [www.amanmovement.org](http://www.amanmovement.org)

On successful completion you will get affidavits through email. Sign them and submit.

OR

[Anti-Ragging Affidavit by Parent & Student on Stamp Paper of Rs.100/- each](#)

Link for format of - [Medical fitness certificate](#), [GAP Certificate](#)

II. **2 Passport size Photographs** of the candidate.

III. The admission is provisional and subject to the final approval of Jt. DTE / DTE / University of Mumbai / Pravesh Niyantaran Samiti.

IV. **Fees**: The students are required to pay fees through two separate D.D. payable at Mumbai / at par cheques / Local (Mumbai) cheques drawn in favour of "**Welingkar Institute of Management Development & Research**" as per the fees applicable to specific category.

(Amount in Rs.)

| Category         | Tuition Fee | Development Fee | Fees payable to University of Mumbai | Total Fee         | Library Deposit (Refundable) |
|------------------|-------------|-----------------|--------------------------------------|-------------------|------------------------------|
| Open             | 2,76,802/-  | 38,198/-        | 1,131/-                              | <b>3,16,131/-</b> | 4,000/-                      |
| OBC / EBC        | 1,38,401/-* | 38,198/-        | 1,131/-                              | <b>1,77,730/-</b> | 4,000/-                      |
| NT/DT-VJ/<br>SBC | **          | 38,198/-        | 1,131/-                              | <b>39,329/-</b>   | 4,000/-                      |
| SC/ST            | **          | **              | 1,131/-                              | <b>1,131/-</b>    | 4,000/-                      |

*Note : One Cheque / DD should be for total fee and other cheque / DD for Library deposit.*

\* 50% Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra.

\*\* Fees will be paid by office of Social Welfare Department, Govt. of Maharashtra to the Institute.

Note for Reserved category students :

1. Students are requested to comply with requirements of eligibility criteria by submitting the required documents to the institute.
2. As per the Maharashtra Govt. GR No. TEM-2018/PK35/TE-4 dated 31.03.2018 & GR No. EBC-2017/PK27/Shikshan dated 01.01.2018 student belong to DT/VJ, NT, OBC & SBC category are eligible for freeship only if their annual family income is less than or equals to Rs.8,00,000/-.
3. In case, the freeship / scholarship application is rejected by Social Welfare Department, the student will be solely responsible for further consequences.

The candidates who are graduated from other than University of Mumbai need to fill Eligibility form online on [mum.digitaluniversity.ac](http://mum.digitaluniversity.ac) and pay requisite charges, which will be intimated to the students in due course of time.

**(The fees will be accepted between 11.00 am to 5.00 pm on the dates mentioned in Allotment letter)**

**PROF. DR. UDAY SALUNKHE  
GROUP DIRECTOR**